

Margaret Lee



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WORK EXPERIENCE

Student Worker

2020-Present

Student Financial Aid-Scholarships, University of Cincinnati

- Developing new methods and systems of outreach
- Assisting students and staff with inquiries and problems
- Lead the execution of community outreach service events

Resident Advisor

2021-Present

Resident Education & Development, University of Cincinnati

- Advocating and assisting around 60 college students
- Utilizing crisis management skills
- Planning and executing monthly floor events

Executive Services Intern

May 2021-July 2021

Kiwanis International, Indianapolis, IN

- Conducted research to analyze current trends in the organization
- Completed a variety of administrative duties to increase efficiency
- Developed slideshows for an annual leadership conference

VOLUNTEER EXPERIENCE

Student Ambassador

2020-Present

College of Education, University of Cincinnati

- Served as a role model for fellow peers and prospective students
- Participated in recruitment events to advertise the university and college
- Shared experience about the college with incoming students

District Convention Co-Chair

2022-2023

Ohio District of Circle K, Circle K International

- Worked with a team to execute a weekend-long event for 70 people
- Coordinated educational and leadership workshops for college students
- Established marketing strategies to advertise registration

Club President

2020-2022

Circle K International, University of Cincinnati

- Reestablished a volunteer-based club on campus
- Created partnerships with community-based organizations
- Planned and executed weekly meetings for an average of 40 college students

AWARDS & HONORS

- **Outstanding Board Member 2024**
 - Ohio District of Circle K International
- **Senior 100 2023**
 - University of Cincinnati Alumni Association
- **Returning RA of the Year 2022**
 - University of Cincinnati Resident Education & Development
- **RA Community Event of the Year 2021**
 - University of Cincinnati Resident Education & Development
- **Girl Scout Gold Award 2020**
 - Girl Scouts of Ohio's Heartland Council, Inc.
 - BSA Eagle Scout Equivalent

ABOUT ME

Are you looking for a team player or someone who adds value to your organization?

I am Margaret Lee, a graduating senior at the University of Cincinnati majoring in Human Development and Community Engagement.

Throughout my time at UC, I have utilized various skills and strengths, including event planning, dependability, and building community, to add value to the organization. Through these activities, I have learned essential lessons to take with me to my next steps.

EDUCATION

Hilliard Darby High School

High School Diploma

GPA: 4.1/4.0
2016-2020

University of Cincinnati

Bachelors of Science

- Human Development & Community Engagement
- Student Leadership Certificate
- University Honors Program

GPA: 3.9
2020-Ex. 2024

SKILLS

- **Volunteer Management**
- **Event Planning**
- **Problem Solving**
- **Innovation**
- **Time Management**
- **Organization**
- **Program Development**